

**APPLICATION FOR ASSIGNMENT OF LICENCE IN NON-FEDERAL AREAS**

Section 39 of the [Waters *Act*](http://www.justice.gov.nt.ca/en/files/legislation/waters/waters.a.pdf) and Subsection 9(1) of the [Waters Regulations](https://mvlwb.com/sites/default/files/documents/TAB%207%20-%20Waters%20Regulations%20-%202014.pdf)

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| Use an “X” to indicate which Board the Assignment Application is being made to: | Mackenzie Valley Land and Water Board: |  | Sahtu Land and Water Board: |  |
| Wek’èezhìi Land and Water Board: |  | Gwich’in Land and Water Board: |  |

**To complete this Form, please refer to the MVLWB** [***Guide to the Water Licensing Process***](https://mvlwb.com/sites/default/files/2021-08/LWB%20Guide%20to%20the%20Water%20Licensing%20Process%20-%20FINAL%20-%20Aug%2030_21.pdf)**(Guide) and fill in the grey fields; attach additional pages, as necessary. Review the following guidance for formatting your Application Package:**

* *[Document Submission Standards](https://mvlwb.com/sites/default/files/mvlwb_document_submission_standards_-_jan_2019.pdf)*
* [*Standard Outline for Management Plans*](https://mvlwb.com/sites/default/files/2021-06/LWB%20Standard%20Outline%20for%20Management%20Plans%20-%20Approved%20-%20Jun%2010_21_0.pdf)

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| Provide the existing or current Water Licence number(s) to be assigned: |   |
| If this Assignment Application is accompanied by an Assignment Application for a Licence in a federal area and/or a Land Use Permit, provide the Licence and/or Permit number(s) to be assigned: | Water Licence:  |  |
| Land Use Permit:  |  |
| If applicable, list any other authorizations that **will** **not** be assigned, and provide rationale:  |   |

# NAME AND CONTACT INFORMATION – CURRENT LICENSEE (ASSIGNOR)

|  |  |
| --- | --- |
| Name of Representative for the Licensee: |  |
| Position: |  |
| Company Name: |  |
| Mailing Address: |  |
| Community: |  | Telephone: |  |
| Prov/Terr: |  | Email: |  |
| Postal Code: |  | Other: |  |

# NAME AND CONTACT INFORMATION – PROPOSED ASSIGNEE

Include a Certificate of Corporate Registration from the Government of the Northwest Territories in your Application Package.

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| --- | --- |
| Name of Representative for the Proposed Assignee: |  |
| Position: |  |
| Company Name:  |  |
| Mailing Address: |  |
| Community: |  | Telephone: |  |
| Prov/Terr: |  | Email: |  |
| Postal Code: |  | Other: |  |

# ADDITIONAL SUPPORTING INFORMATION

Use the grey fields below to provide or reference the following information:

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| Traditional Place Name: |  |

Rationale: Describe the reason for the proposed assignment.

Engagement: Conduct engagement specific to the proposed assignment, prepare an Engagement Record in accordance with your approved Engagement Plan and the MVLWB[*Engagement Guidelines for Applicants and Holders of Water Licences and Land Use Permits*](https://mvlwb.com/sites/default/files/documents/wg/MVLWB%20Engagement%20Guidelines%20for%20Holders%20of%20LUPs%20and%20WLs%20-%20Oct%202014.pdf), and include it in your Application Package. Templates are provided in the Guidelines. Please also refer to [*Information for Proponents on MVLWB’s Engagement Requirements*](https://glwb.com/sites/default/files/documents/MVLWB%20Engagement%20Policy%20-%20Information%20for%20Proponents%20-%20Feb%2018_14.pdf).

Eligibility: Contact Indigenous, federal, and territorial governments, and other parties to ensure all appropriate authorizations have been obtained/transferred or are in the process of being obtained/transferred. Proposed Assignees must obtain permission from the landowner, if necessary (e.g., obtain/transfer and reference licences of occupation, leases, access authorizations, etc.) and attach it/them to the Application.

Closure Cost Estimate: Prepare a Closure Cost Estimate and include it in your Assignment Application Package. Proposed Assignees are encouraged to contact Board staff, prior to applying, to determine which closure-cost-estimate template is most suited to the project activities. Guidance is provided in section 2.2 of the MVLWB/INAC/GNWT [*Guidelines for Closure and Reclamation Cost Estimates for Mines*](https://mvlwb.com/sites/default/files/images/Closure%20Cost%20Estimating%20Guidelines_FINAL_Nov%2024%202017.pdf). If this Assignment Application is submitted concurrently with a Land Use Permit Assignment Application, the estimate should include a breakdown of water- and land-related activities and liabilities.

Financial Capacity: Provide information relating to the proposed Assignee’s financial capacity, as outlined in paragraph 26(5)(d) of the [*Waters Act*](https://www.justice.gov.nt.ca/en/files/legislation/waters/waters.a.pdf). Please note this information will be required by the Board prior to its decision.

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# PROPOSED ASSIGNMENT DATE

Indicate the proposed assignment date in the grey field provided below.

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# FEE

Refer to the Guide for assistance with determining applicable fees.

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| Type of Fee | Amount ($) |
| Assignment application fee (if applicable): |  |

1. **SIGNATURE – CURRENT LICENSEE (ASSIGNOR)**

In authorizing the signing of this Form, the Licensee (Assignor) acknowledges and accepts continued responsibility for all obligations and liabilities under the Licence, the [Waters Regulations](https://mvlwb.com/sites/default/files/documents/TAB%207%20-%20Waters%20Regulations%20-%202014.pdf), and the [*Waters Act*](http://www.justice.gov.nt.ca/en/files/legislation/waters/waters.a.pdf), should the Board not authorize the assignment.

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| Name of Representative for the Licensee (Assignor) (print)  | Position (print) |

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| --- | --- |
|  |  |
| Signature | Date |

1. **SIGNATURE – PROPOSED ASSIGNEE**

In authorizing the signing of this Form, subject to the Board authorizing the assignment of the Licence, the proposed Assignee acknowledges and accepts the following responsibilities:

1. Meeting all the conditions of the Licence, including payment of water use fees and security, which must be posted before the proposed Assignee can commence activities;
2. Meeting any and all requirements found in the [Waters Regulations](https://mvlwb.com/sites/default/files/documents/TAB%207%20-%20Waters%20Regulations%20-%202014.pdf), and the [*Waters Act*](http://www.justice.gov.nt.ca/en/files/legislation/waters/waters.a.pdf); and
3. **All liabilities** incurred as a result of the Assignor’s actions to date under the Licence.

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| Name of Representative for the Proposed Assignee (print)  | Position (print) |

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|  |  |
| Signature | Date |

**Please submit completed applications to the Regulatory Manager or Executive Director** **identified on the “Contact Us” pages of the respective Land and Water Board (**[**www.mvlwb.com,**](https://mvlwb.com/mvlwb-directory)[**www.wlwb.ca**](https://wlwb.ca/contact-us-0)**,** [**www.slwb.com**](https://slwb.com/contacts)**,** [**www.glwb.com**](https://glwb.com/contact-us)**).**